



**Charleston Library Board Minutes
Monday, January 6th, 2014 – 6:30 pm**

1. Call to Order

2. Roll call

Casey Cunningham Droste Kirk Lanham Renaud Wiseman Witto Zuber
Also Present was Library Director Jeanne Hamilton.

3. Public Comment

None

4. Board President's Comments

None

5. Omnibus Agenda

- A. Approval of December 2nd, 2013 Board Meeting Minutes
- B. Acceptance of the Director's Weekly Reports
- C. Acceptance of the Director's Monthly Report
- D. Acceptance of the Grant & Donation Report
- E. Acceptance of the Program Report
- F. Acceptance of the Statistics Report
- G. Acceptance of Financial Reports- Heather
- H. Approval of the bills payable

Financials are in good shape through 2/3 of the year.

Motion to approve: Wiseman Seconded: Renaud

Casey Cunningham Droste Kirk Lanham Renaud Wiseman Witto Zuber

6. Action Items

- A. Action Item No. 2014-1: Accept Pro-Mow Landscape Maintenance Proposal

Pro-Mow did a good job last year, and will continue to provide some free services in 2014.

Motion to approve: Lanham Seconded: Wiseman

Casey Cunningham Droste Kirk Lanham Renaud Wiseman Witto Zuber

7. Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2(c)(1) at 6:34 P.M.

Motion to approve: Renaud Seconded: Cunningham

Yeas 9 Nays 0

8. Discussion Items

- A. Director's Annual Evaluation Staff will prepare anonymous evaluations of the Director, and Jeanne will begin her staff evaluations in late January or early February.
- B. Intergovernmental agreement renewal Jeanne and Michael will meet with the City Manager and Mayor to discuss the new agreement moving forward.
- C. Finance Committee- Meet to discuss budget The finance committee will meet before the next regularly scheduled board meeting to discuss the budget.
- D. Gala Final preparations are being made for the Gala.
- E. Announcements:
 - Library Birthday Reception Wednesday, January 15th, 5-6pm; Mayor will present a proclamation at 5pm
 - Next Board Meeting Monday, February 3rd at 6:30pm
- F. Other?

9. Adjournment at 7:57 P.M.