



**Charleston Library Board Minutes  
Monday, January 5<sup>th</sup>, 2015 – 6:30 pm**

1. Call to Order

2. Roll call

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

3. Public Comment

none

4. Board President's Comments

Jeanne did a fantastic job of handling the agreement with the geneological society. Happy to report the collection will remain at the library

5. Omnibus Agenda

- A. Approval of the October 6<sup>th</sup>, 2014 Board Meeting Minutes
- B. Approval of the November 3<sup>rd</sup>, 2014 Board Meeting Minutes
- C. Acceptance of the Director's Monthly Report
- D. Acceptance of the Director's Weekly Reports
- E. Acceptance of the Grant & Donation Report
- F. Acceptance of the Program Report
- G. Acceptance of the Statistics Report
- H. Acceptance of the IT Report
- I. Acceptance of Financial Reports- Heather
- J. Approval of the bills payable for December
- K. Approval of the bills payable for January

Jeanne reported a good turnout for events with an increase in participation at teen events. The extended hours has turned out to be a good choice as well.

Motion to approve: Lanham      Seconded: Wiseman

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

6. Action Items

A. Action Item 2015-1: Review & Accept Audit

It was reported to be a clear audit with no findings or instances of non-compliance. Page 61 notes that revenue exceeded expenses.

Motion to approve: Wiseman      Seconded: Cunningham

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

B. Action Item 2015-2: Accept Pro-Mow Landscape Maintenance Proposal

Motion to approve: Renaud      Seconded: Lanham

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

C. Action Item 2015-3: Review & Release Executive Session Minutes

Motion to approve: Ricci      Seconded: Casey

Yeas 0 Nays 7

7. Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2(c)(1) at 7:00 P.M.

Motion to approve: Renaud      Seconded: Cunningham  
Yeas 7   Nays 0

8. Discussion Items

- A. Annual Appraisals Jeanne will move ahead with her proposed salary increases for staff. Allen proposed Jeanne's appraisal not be anonymous and sent to the board or personnel board prior to her review. The personnel committee will determine how to evaluate the director.
- B. Finance Committee- Meet to discuss budget
- C. Next Board Meeting Monday, February 2<sup>nd</sup> at 6:30pm
- D. Other? there is one open board position

9. Adjournment