



Charleston Library Board Minutes  
Monday, November 3<sup>rd</sup>, 2014 – 6:30 pm

1. Call to Order

2. Physically Present for Roll call

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman   
*Also present, Director Jeanne Hamilton.*

3. Public Comment

4. Board President’s Comments

*Mary shared that we had a great month and she is proud of Jeanne and the other Library staff members’ hard work.*

5. Omnibus Agenda

~~A. Approval of the October 6th, 2014 Board Meeting Minutes Tabled until January.~~

B. Acceptance of the Director’s Monthly Report

C. Acceptance of the Director’s Weekly Reports

D. Acceptance of the Grant & Donation Report

E. Acceptance of the Program Report

F. Acceptance of the Statistics Report

G. Acceptance of Financial Reports- Heather

H. Approval of the bills payable for September

Motion to approve: Wiseman      Seconded: Cunningham

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

6. Action Items

A. Action Item 2014-16: Review & Approve Library Policies

*Approved with corrections – including dividing meeting room fee charts into one for nonprofits and one for businesses.*

Motion to approve: Renaud      Seconded: Wiseman

Yays 7 Nays 0

B. Action Item 2014-17: Approve New Library Hours

Motion to approve: Ricci      Seconded: Higgins

Yays 7 Nays 0

C. Action Item 2014-18: Approve 2015 Library Holidays & Staff Day Closure

Motion to approve: Higgins      Seconded: Cunningham

Yays 7 Nays 0

D. Action Item 2014-19: Approve 2015 Library Board Meetings

Motion to approve: Renaud      Seconded: Lanham

Yays 7 Nays 0

E. Action Item 2014-20: Approve special use of contingency funds

*It was moved to award \$50 (net of withholdings) to Full Time staff, \$25 (net of withholdings) to Part Time staff, and \$225 (net of withholding) to the Library Director as a Christmas Bonus*

Motion to approve: Lanham      Seconded: Ricci

Casey  Cunningham  Droste  Higgins  Lanham  Renaud  Ricci  Wiseman

Full Board Packet available upon request at the service desk.

7. Discussion Items

- A. Annual Campaign Letter *Board members wrote notes to donors that they knew.*
- B. Next Board Meeting Monday, January 5<sup>th</sup> at 6:30pm
- C. Other? *We received a letter from the Genealogical Society stating that they would like to terminate their existing agreement. All board members expressed their concern and agreed that they did not want to see the collection leave. Director Hamilton plans to attend their general member meeting on Sunday to discuss options with the group.*

*Mary Droste said she will look into options for a fundraising event at the library.*

8. Adjournment

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