



Charleston Library Board Minutes
Monday, February 2nd, 2015 – 6:30 pm

1. Call to Order
2. Roll call
Casey Cunningham Droste Higgins Lanham Renaud Ricci Wiseman
3. Public Comment
none
4. Board President's Comments
We are starting off the year well
5. Omnibus Agenda
 - A. Approval of the January 5th, 2015 Board Meeting Minutes
 - B. Acceptance of the Director's Monthly Report
 - C. Acceptance of the Director's Weekly Reports
 - D. Acceptance of the Grant & Donation Report
 - E. Acceptance of the Program Report
 - F. Acceptance of the Statistics Report
 - G. Acceptance of the IT Report
 - H. Acceptance of Financial Reports- Heather
 - I. Approval of the bills payable
Jeanne talked about staff training. It went good and feedback was positive from the staff. It have staff an opportunity to meet one another and learn more about what other departments do.
Motion to approve: Wiseman Seconded: Cunningham
Casey Cunningham Droste Higgins Lanham Renaud Ricci Wiseman
6. Action Items
 - A. Action Item 2015-4: Review & Accept Draft Budget
Finance committee was pleased with draft budget. There is a new budget line for special projects such as the summer reading program.
Motion to approve: Casey Seconded: Higgins
Casey Cunningham Droste Higgins Lanham Renaud Ricci Wiseman
 - B. Action Item 2015-5: Review & Accept agreement with the Coles County Genealogical Society
Tabled until March Meeting. Jeanne will make changes and send to board prior to next board meeting. Change clause regarding furniture removal and ownership. Need to address what is on and display and who decides that. Need a more determined schedule with designated hours and days that show consistency. Overall the new president will willing to work and communicate with the library. Jeanne mentioned seeing new volunteers in the genealogical area.
7. Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2(c)(1)
It was determined that we did not need to recess into executive session.
8. Discussion Items
 - A. Personnel Committee – Director's Appraisal Jeanne will do a self-assessment and send it to the personnel committee for review. Staff will send their signed appraisals of Jeanne to the personnel committee for review. Personnel committee will present information at March meeting.
 - B. Next Board Meeting Monday, March 2nd at 6:30pm 7:16pm adjournment

C. Other?

9. Adjournment