



**Charleston Library Board Agenda
Monday, January 7, 2019 – 6:30 pm**

1. Call to Order

2. Roll call

Banks Cunningham Droste Keefe Krahnke Monahan Newell Smallhorn
Wiseman

3. Public Comment: none

4. Board President's Comments: none

5. Omnibus Agenda

- A. Approval of the November 11, 2018 Board Meeting Minutes
- B. Acceptance of Director's Weekly Reports
- C. Acceptance of Program Report
- D. Acceptance of Statistics Report
- E. Acceptance of IT Report
- F. Acceptance of Grant and Donations Report
- G. Acceptance of Financial Reports- provided at the meeting
- H. Approval of the bills payable- provided at the meeting

Motion to approve: TK__ Seconded: BW__

Banks Cunningham Droste Keefe Krahnke Monahan Newell Smallhorn
Wiseman

Chris: We hired 2 employees to replace Julie. They are now training in kids' space. Mandy finished her internship and a new intern is starting this week. The fundraising letter has brought in \$6125 so far. The audit is finished. In November Chris completed his Books and Bites series at the middle school. Chris appeared on CI Living in December and talked about the PAL program which has had 9 checkouts so far and interest from the public in donating items. Cards for vets sent out 686 cards. New thermostats have been installed in the reading room. A few more leaks have appeared in the reading room and genealogy. Water continues to come into the floor in kids' space. Investigation into the issue continues. Financials: Total revenue is at 102% which is more than last year, due to more fundraising and additional donations. Overall, the library is doing better financially than last year.

6. Action Item 2019-1: Vote to renew the Intergovernmental Agreement between the Charleston Carnegie Public Library and the City of Charleston.

Motion to approve: BN__ Seconded: MM__

Yeas 9 Nays 0

5 year agreement expires at the end of the fiscal year. No changes from previous agreement.

7. Discussion Items

A. Rotary Room Upgrades

- a. Chris is finishing up the Charleston Charitable grant application and will also seek out another bid for the equipment. The total cost of \$14,400 would be paid for by \$3600 donation from Sheryl Snyder, \$3600 from the library and the remaining from the Charleston Charitable Foundation Grant.

B. November 2018 Book Sale Results

Full Board Packet available upon request at the service desk.

- a. The sale totalled \$1100. The next one will be in February.
- C. EIU Humanities Center – Final Fridays
 - a. Chris was approached by the event coordinator regarding having the event at the library. They would like to serve alcohol at the event. Before moving forward, Chris will contact the city attorney on legal and liability issues. Chris will also get more specifics from the event coordinator and report back to the board in February. There were too many questions at this point to make a determination regarding having this event at the library.
- D. Next Board Meeting – Monday, February 4, 2019 at 6:30PM.
- E. Other?

8. Adjournment

Full Board Packet available upon request at the service desk.