



Charleston Library Board Agenda
Monday, November 6, 2017 – 6:30 pm

1. Call to Order

2. Roll call

Banks _x_ Cunningham x___ Droste ___ Keefe_x_ Krahnke_x_ Monahan x___ Newell ___ Smallhorn_x_
_Wiseman_x_

3. Public Comment none

4. Board President’s Comments Mary Droste not present at meeting

5. Omnibus Agenda

- A. Approval of the October 2, 2017 Board Meeting Minutes
B. Acceptance of Director’s Weekly Reports
C. Acceptance of the Grant & Donation Report
D. Acceptance of Program Report
E. Acceptance of the Statistics Report
F. Acceptance of IT Report- provided at the meeting
G. Acceptance of Financial Reports- provided at the meeting
H. Approval of the bills payable- provided at the meeting

Motion to approve: __TK__ Seconded: __BW__

Banks _x_ Cunningham ___x_ Droste ___ Keefe_x_ Krahnke_x_ Monahan _x_ Newell _ ___
Smallhorn_x_ Wiseman_x_

\$10,000 donation was deposited with \$1,000 going to build a memorial collection. The door is not working and the cost to repair was \$1600. The steps and the fountain are done. The library was in the EIU homecoming parade. Lots of good response from the community. Chris attended the EIU College of Arts and Humanities career fair. They are interested in partnering with the library. The website is having issues and keeps going down. There is something wrong in the SQL database. We are half way through the fiscal year and where we want to be.

6. Action Item 2017-15: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at _7:00__ P.M.

Motion to approve: _TK__ Seconded: __MM_

Motion to move out of executive session at 7:25pm

Motion to approve: _TK__ Seconded: __JS_

Board voted to approve holiday raises for library staff. \$80 for FT and \$40 for PT for 2017 only. 2018 to be determined based on finances. Director bonus for 2017 will be \$500. 2018 director bonus to be determined based on finances.

Banks _x_ Cunningham ___x_ Droste ___ Keefe_x_ Krahnke_x_ Monahan _x_ Newell _ ___
Smallhorn_x_ Wiseman_abstained__

Banks _x_ Cunningham ___x_ Droste ___ Keefe_x_ Krahnke_x_ Monahan _x_ Newell _ ___
Smallhorn_x_ Wiseman_x_

Full Board Packet available upon request at the service desk.

7. Discussion Items

- A. Annual Campaign Letter. Board members signed letters with personal notes to those people they knew
- B. Book Sale Results – provided at the meeting, Resulted in \$1324
- C. Friends of the Library. The group will be disbanding in December 2017. In 2018, Chris and Kattie will develop a new library volunteer program. The remaining money in the friends account will go towards play space
- D. Reading Room Ceiling. Continues to be a problem. Jason will go up and investigate further and take photos looking for possible mold and other issues.
- E. Rebranding the Library. Looking come up with a new logo for the library. Lori and Mike from the board and 2 staff members will serve on the committee
- F. Review Illinois State Library Literacy Programs
- G. Review Chapter 4 and Chapter 5 of the Trustee Fact Files
- H. Next Board Meeting – Monday, December 4, 2017 at 6:30PM.
- I. Other?

8. Adjournment

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