



**Charleston Library Board Agenda
Monday, December 5, 2016 – 6:30 pm**

1. Call to Order

2. Roll call

Banks x___ Cunningham x___ Droste x___ Keefe x___ Monahan x___ Newell x___ Ricci x___ Wiseman x___

3. Public Comment none

4. Board President's Comments Kattie is doing a great job and working with Heather and Jeanne. She is not here tonight due to illness

5. Omnibus Agenda

A. Approval of the November 7, 2016 Board Meeting Minutes

B. Acceptance of Director's Weekly Reports

C. Acceptance of the Grant & Donation Report

D. Acceptance of Program Report

E. Acceptance of the Statistics Report

F. Acceptance of IT Report

G. Acceptance of Financial Reports- provided at the meeting

H. Approval of the bills payable- provided at the meeting

Motion to approve: __TK__ Seconded: __MM__

Banks _x_ Cunningham _x_ Droste _x_ Keefe _x_ Monahan x___ Newell _x_ Ricci _x_ Wiseman _x_ Heather; Slight increase in property tax revenue for this next year. Replacement taxes are still coming in. Revenues are exceeding expenses.

6. Action Items

Action Item 2016-19: Review & Release Executive Session Minutes

Motion to approve: __BN__ Seconded: __CC__

Yeas __0_ Nays 8__

Action Item 2016-20: Approve special use of funds

Motion to approve: __MR__ Seconded: __BW__

Yeas __8_ Nays __0__

Christmas bonus approved \$50 for full time, \$25 for part time

Action Item 2016-21: Approve Resolution To Comply with the Government Travel Expense Control Act

Motion to approve: __BN__ Seconded: __TK__

Yeas __8_ Nays __0__

7. Discussion Items

A. New IT company for library- Tabled until January meeting. Talking to a local person who is in the same price range as previous provider. Got bids from 3 other companies who were not local and the pricing was too high due to travel time

B. 6th Street Library Steps- Steps in need of repair. All steps are not needed because the door will not be used. City agreed to remove and fill in the steps. Concerns were raised about the entire project, so city wants to see a plan before moving forward. Project is now on hold.

Full Board Packet available upon request at the service desk.

C. Staff/Director evaluations-Katie will do staff evaluations February, rather than January. Board will do her evaluation in April 2017

D. Next board meeting Monday, January 2, 2017 6:30pm- Board meeting moved to January 9, 2017.

8. Adjournment

Full Board Packet available upon request at the service desk.