



**Charleston Library Board Agenda  
Monday, February 6, 2017 – 6:30 pm**

1. Call to Order

2. Roll call

Banks  Cunningham  Droste  Keefe  Monahan  Newell  Ricci  Wiseman

3. Public Comment

None

4. Board President's Comments

None

5. Omnibus Agenda

A. Approval of the January 9, 2017 Board Meeting Minutes

B. Acceptance of Director's Weekly Reports

C. Acceptance of the Grant & Donation Report

D. Acceptance of Program Report

E. Acceptance of the Statistics Report

F. Acceptance of IT Report

G. Acceptance of Financial Reports- provided at the meeting

H. Approval of the bills payable- provided at the meeting

Motion to approve: TK\_\_\_ BN\_\_\_

Banks  Cunningham  Droste  Keefe  Monahan  Newell  Ricci  Wiseman

Heather: fund and income balances are higher than last year

Kattie: New IT person is working out well. He is needing to do more work than expected. Jeanne was doing a lot of the IT work. Need to shift money in the budget to make up for the added expense. Changing the weekend schedule to make it so people would only work 1 Saturday per month. 2 PT staff quit. Interviews conducted and replacements have been found.

6. Action Items

Action Item 2017-5: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at 6:45 P.M.

Motion to approve: TK\_\_\_ MR\_\_\_

Yeas 7 Nays 0

Conducted director interviews with 4 candidates. Interview committee reviewed each applicant's strengths and weaknesses with the board. The recommendation is to offer the position to Chris Houchens. If he does not accept the position, Johanna would be called in for a second interview. Board decided to offer Chris a salary of \$40,000 with a Mar. 1<sup>st</sup>. start. Mary Droste will contact Chris on 2/7 to offer the job and salary.

Motion to approve a starting salary of \$40,000 with room to negotiate up to \$42,000

BN\_\_\_  Seconded: CC\_\_\_

Yeas 7 Nays 0

Motion to move out of executive session

BW\_\_\_  Seconded: MR\_\_\_

Yeas 7 Nays 0

7. Discussion Items

Full Board Packet available upon request at the service desk.

- A. Community Service: Library has provided community service opportunity for those needing court appointed hours. Staff has realized that they are not working out...such as no shows, dictating what kind of work they will do, talking on phone while working. Rita talked to the probation officer about would be involved in removing the library from the list of places for community service. It's a matter of filling out paperwork and removing the service from the library website and policy book. Board agrees with the staff decision.

Motion to approve removing community service from website and policy book

   BW         Seconded:    MM   

Banks    x    Cunningham    x    Droste    x    Keefe    x    Monahan x    Newell    x   

Ricci    x    Wiseman    x   

- B. Next board meeting Monday, March 6, 2017 6:30pm

- C. Other?

## 8. Adjournment

Full Board Packet available upon request at the service desk.