



**Charleston Library Board Minutes
Monday, October 5th, 2015 – 6:30 pm**

1. Call to Order

2. Physically Present for Roll call

Banks Cunningham Droste Higgins Lanham Monahan Renaud Ricci Wiseman
Also present were Comptroller Kuykendall and Director Hamilton.

3. Public Comment

4. Board President's Comments

Welcome back to the board, Mike Monahan!

5. Omnibus Agenda

- A. Approval of the September 14th, 2015 Board Meeting Minutes
- B. Approval of the September 14th, 2015 Executive Session Minutes
- C. Acceptance of the Director's Monthly Report
- D. Acceptance of the Director's Weekly Reports
- E. Acceptance of the Grant & Donation Report
- F. Acceptance of the Program Report
- G. Acceptance of the Statistics Report
- H. Acceptance of the IT Report
- I. Acceptance of Financial Reports- Heather
- J. Approval of the bills payable for October

Director Hamilton shared that Star Wars Reads Day is coming up this Wednesday. We received a grant for bilingual resources in the KidSpace.

Comptroller Kuykendall shared that we are doing well financially. The board expressed some concern over lost item payments. Director Hamilton reassured them that the patrons that lost the items are still responsible for them if they ever try to get a library card in the SHARE library system again and we are receiving payments from other libraries for items their patrons lost so we are recouping some of the costs that way. The board reaffirmed the past decision that a collection agency is not the route we want to take.

Motion to approve: Higgins Seconded: Ricci

Banks Cunningham Droste Higgins Lanham Monahan Renaud Ricci Wiseman

6. Discussion Items

- A. Meeting Room Equipment *Director Hamilton shared that the meeting room equipment is having some issues. The board decided to schedule a building committee meeting to gather ideas for solutions in the smaller group before discussing it as a whole.*
- B. Annual Campaign Letter *Droste is going to work with Hamilton to spruce up the letter. It will be ready for board members to right personal notes at the next meeting.*
- C. Restricted Donation *The board was excited about this donation to benefit staff but suggested Hamilton revisit some of the details with the donor.*
- D. Library Fundraiser *The board selected March 4th, 2016 as the date. It looks very promising to host the event in the library. The legal details of having alcohol in the library are being looked at. Board members discussed potential business sponsors for the event.*
- E. Next Board Meeting Monday, November 2nd, 2015 at 6:30pm
- F. Other? *Allen will be leaving the board at the end of 2015.*

7. Adjournment