



**Charleston Library Board Agenda  
Monday, October 3rd, 2016 – 6:30 pm**

1. Call to Order

2. Roll call

Banks  Cunningham  Droste  Keefe  Monahan  Newell  Ricci  Wiseman

3. Public Comment, none

4. Board President's Comments, non

5. Omnibus Agenda

A. Approval of the September 12th, 2016 Board Meeting Minutes

B. Acceptance of the Grant & Donation Report

C. Acceptance of the Statistics Report

D. Acceptance of Financial Reports- provided at the meeting

E. Approval of the bills payable- provided at the meeting

Motion to approve: BW  Seconded: BN

Banks  Cunningham  Droste  Keefe  Monahan  Newell  Ricci  Wiseman

Heather: 3rd property tax distribution arrived with one more in November. Payroll account numbers were high due to accrued time pay off of Jeanne and Ruth. Additional money was spent in October that is normally not spent, this was for job posting fees

6. Action Items

Action Item 2016-14: Discuss & approve becoming a smoke free campus

Motion to approve: MR  Seconded: TK

Yeas 8 Nays 0

There was an incident with a lit cigarette being placed into the inside book drop. No damage was caused and the fire department was not called. The police were notified of the incident. The idea of being a tobacco free campus was talked about due to complaints from people smoking outside on the benches.

Action Item 2016-15: Discuss & approve additional holiday

Motion to approve: TK  Seconded: CC

Yeas 8 Nays 0

There has been minimal library use on December 26th. It was decided to keep the library closed on the 26th and evaluate it again in 2017.

7. Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2(c)(1) at 7:04pm  P.M.

Motion to approve: TK  Seconded: MM

Yeas 8 Nays 0

Discussed the status of the open director position. Since reposting there was only one more candidate that was qualified. Kattie Livingston applied for the position and the board feels she is qualified and is the best candidate. The board made a motion to offer Kattie the position at \$38,000 and she accepted.

8. Motion to move out of executive session, Motion to approve, CC, Second LB, Yeas 8, Neys 0

9. Discussion Items

A. Next Board Meeting Monday, November 7th, 2016 at 6:30pm

B. Update on library happenings from Kattie, Board Liaison

C. Kattie: new hires for the information desk are working out. Rita interviewed candidates for the janitor position and the person accepted. Currently all open positions are now filled.

10. Adjournment